

Administrative Review Report

OCEAN GATE BD OF ED – 029-03800 – Ocean County

Findings and Corrective Action:

Site Name		
Form Name	Off-Site Assessment Tool	
Question #	200	
Due Date	06/19/2017	
Corrective Action Status	Flagged	
Corrective Action History	Flagged Lorena Paredes 05/09/2017 02:23 PM	The Verification Collection Report was not electronically submitted in SNEARS by November 30th. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.
Site Name		
Form Name	Off-Site Assessment Tool	
Question #	800	
Due Date	06/19/2017	
Corrective Action Status	Flagged	
Corrective Action History	Flagged Lorena Paredes 05/18/2017 09:24 PM	The SFA must make the most current non-discrimination statement available to the public. Materials/documents may be distributed to households or posted on the school's website and must contain one of the two nondiscrimination statements found from the link below: http://www.fns.usda.gov/fns-nondiscrimination-statement . Explain, in detail, how the non-discrimination statement will be incorporated in program materials. Indicate the date of implementation.
Site Name		
Form Name	Off-Site Assessment Tool	
Question #	1000	
Due Date	06/19/2017	
Corrective Action Status	Flagged	
Corrective Action History	Flagged Lorena Paredes 05/09/2017 02:28 PM	The current Local School Wellness Policy was not updated with current nutrition standards. Information about Local School Wellness Policies was provided at Administrative Review. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.
Site Name		
Form Name	Off-Site Assessment Tool	
Question #	1006	
Due Date	06/19/2017	
Corrective Action Status	Flagged	
Corrective Action History	Flagged Lorena Paredes 05/09/2017 02:29 PM	SFAs are required to inform the public (including parents, students and others in the community) about the results of the most recent assessment of the Local School Wellness Policy. Acceptable methods may include disseminating printed or electronic copies or posting the completed assessment on the SFA's school web site. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.
Site Name		
Form Name	On-Site Assessment Tool	
Question #	126	
Due Date	06/19/2017	
Corrective Action Status	Flagged	

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Corrective Action History	Flagged Lorena Paredes 05/09/2017 02:29 PM	One incorrectly determined application was found during the State Agency review of the selected applications. Error was recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for the application error.
Site Name		
Form Name	On-Site Assessment Tool	
Question #	208	
Due Date	06/19/2017	
Corrective Action Status	Flagged	
Corrective Action History	Flagged Lorena Paredes 05/09/2017 02:31 PM	The Confirming Official must record on the Verification Tracker the date of the confirmation review. Please note, the Confirming Official (CO) and the Verifying Official (VO) cannot be the same individual. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.
Site Name		
Form Name	On-Site Assessment Tool	
Question #	209	
Due Date	06/19/2017	
Corrective Action Status	Flagged	
Corrective Action History	Flagged Lorena Paredes 05/09/2017 02:34 PM	The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS. Use of the following forms is required in the Verification process: Verification Tracker (form 242), We Must Check Your Application (form 236), We Must Check Your Application Second Attempt (form 21), Letter to Notify Household of Incomplete Verification (form 237), and We Have Checked Your Application (form 244). Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.
Site Name		
Form Name	On-Site Assessment Tool	
Question #	211	
Due Date	06/19/2017	
Corrective Action Status	Flagged	
Corrective Action History	Flagged Lorena Paredes 05/09/2017 02:34 PM	The SFA's verification notification letter must include all required information. It is highly suggested that the SFA use the "We Must Check Your Application Letter" (Form 236). Explain, in detail, the specific steps that will be taken to meet this verification requirement and measures taken to ensure that the finding will not reoccur in the future. Indicate the date of implementation.
Site Name		
Form Name	On-Site Assessment Tool	
Question #	215	
Due Date	06/19/2017	
Corrective Action Status	Flagged	
Corrective Action History	Flagged Lorena Paredes 05/18/2017 09:15 PM	The SFA must complete the Verification Process which includes sending the "We Have Checked Your Application Letter" (Form 244) by the November 15th deadline. Since there is no verification tracker or documentation on file to demonstrate that Verification was completed on time, explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.
Site Name	OCEAN GATE ELEM	
Form Name	On-Site Assessment Tool - Site	

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Question #	1404	
Due Date	06/19/2017	
Corrective Action Status	Flagged	
Corrective Action History	<p>Flagged Lorena Paredes 05/09/2017 02:38 PM</p>	<p>Although a second food safety inspection for current school year can still be conducted, SFA did not have both food safety inspections for the previous school year. Schools participating in the school lunch and breakfast programs must, at least twice during the each school year, obtain a food safety inspection conducted by a State or local governmental agency responsible for food safety inspections. In addition, SFA did not have documentation indicating that two food safety inspections were requested. Describe in the corrective action how this will be corrected.</p>